November 13, 2014 5:45 pm

Board Meeting Minutes

Location: LMS Office, 15 Celadon Drive, Beaufort SC

*Lowcountry Montessori School's mission is to increase access to an authentic Montessori-based education in Beaufort and Jasper Counties. Our staff and parents will collaborate to foster the development of independent, well-rounded, academically-prepared and responsible citizens. LMS is committed to creating an environment that inspires children to become lifelong learners and creative problem solvers for the 21st Century and beyond.*

Voting Board Members in Attendance: Jenn Dunn, Katherine Winn, Warren Engle, Eve Fleming, Chris Lempesis, Joel Iacopelli, Christine Henderson, Claire Bennett, and Janice Johnson.

* Pia Webb and Eileen Bertagna arrived during the course of the meeting.

Public Meeting

Call to Order- Eve Fleming

1. **Reading of Mission Statement**

1. **Approval of the Agenda**, Motion from Katherine Winn, seconded by Eve Fleming, unanimous vote in favor.
2. **Statement of Compliance with Freedom of Information Act** - **Notification of the Media**
3. **Approval of minutes from previous meetings**. Motion from Eve Fleming to approve the minutes from meetings held:

* August 7, 2014
* August 19, 2014
* August 26, 2014
* August 28, 2014
* September 2, 2014
* September 9, 2014

1. **Vote on items to pay through LP** – Motion from Warren Engle to notify Bill Mosser to have four items run through the LP: payroll, benefits, utilities, and rent. Seconded by Chris Lempesis unanimous vote in favor.
2. **Consent Agenda** – no items

* Pia Webb arrived

1. **Vote on temporary facility lease extension** – Motion from Warren Engle to authorize Amy to extend the lease option through the end of March, seconded by Jenn Dunn, unanimous vote in favor.
2. **Vote on contract authorization for Artscape venue 2015** – Motion from Eve Fleming to authorize a contract for Artscape 2015 venue, seconded by Warren, unanimous vote in favor**.**

* Eileen Bertagna arrived

( Number 9 omitted on agenda)

10**. Vote on lottery for 3 and 4 year olds** – discussion of possible implementation. More information is needed. Motion from Warren to postpone the vote, seconded by Joel Iacopelli, unanimous vote in favor of postponing.

11.**Vote on Cell Phone policy** – Discussion of current cell phone policy and suggestions for improvement. Policy was revised. Pia Webb excused herself from meeting and returned during discussion. Motion from Joel Iacopelli to approve revised policy, seconded by Eve Fleming, unanimous vote in favor.

12. **Vote on Behavior Escalation Policies** – Discussion about current policy and possible revision. Motion from Joel Iacopelli to table the vote until the next meeting to allow further work on policy, seconded by Warren Engle. All in favor: Jenn Dunn, Katherine Winn, Warren Engle, Chris Lempesis, Joel Iacopelli, Christine Henderson, Claire Bennett, Eileen Bertagna and Janice Johnson. Opposed: Eve Fleming.

13. **Budget and Financial Report** – Katherine Winn distributed budget report.

14. **P&I Grant report:** Mark Vanderpool reported there are two remaining items to pay the Alliance for and his payment, then it will be closed out at the end of the year.

15. **Vote on lottery wait list procedures** – Motion from Warren Engle to postpone lottery wait list procedure vote, seconded by Eve Fleming, unanimous vote in favor.

16. **Other Committee Reports**

* 1. Fundraising Eve Fleming reported profits from 2014 Artscape.
  2. Outreach – Pia reported on Halloween event and plans for Christmas parade
  3. Enrollment – applications still coming in for current year, waiting list for several grades, open enrollment will start as soon as possible.
  4. Human Resources – no report
  5. Education – no report
  6. Technology – no report
  7. Facilities – November 20th 4pm groundbreaking ceremony scheduled
  8. Board Development – a dropbox to allow board members access to board documents is being investigated.

17. **Move into Executive Session** – Motion from Warren Engle to move into Executive Session to discuss auditor contractual matter and a personnel matter, Joel Iacopelli seconded, unanimous vote in favor.

* Janice Johnson had to leave during Executive Session
* Pia Webb had to leave during Executive Session
* Katherine Winn had to leave during Executive Session

18. **Adjourn Executive Session** - Motion from Eileen Bertagna to move out of Executive Session, seconded by Eve Fleming, unanimous vote in favor.

19. **Vote on Executive Session Matters** – not applicable, no action taken

20. **Old Business** – none

21. **New Business** – none

**Adjournment** – Motion form Warren Engel to adjourn meeting, seconded by Jenn Dunn, unanimous in favor.